

City of East Bernard Lifeguard Employment Application

Date: _____

Name: _____

Address: _____ City/State/Zip: _____

Home Phone #: _____ Cell Phone #: _____

SS#: _____

.....
In case of emergency contact:

_____ Relationship: _____

Home Phone #: _____ Cell Phone #: _____
.....

Experience:

* **Lifeguard Experience?** ___ yes ___ no (If yes, please fill out the below.)

Where: _____

Employer Phone #: _____

When: _____

* **Swimming Lesson Experience?** ___ yes ___ no (If yes, please fill out the below.)

Where: _____

Employer Phone #: _____

When: _____

* **CPR Training?** ___ yes ___ no (If yes, please fill out the below.)

When: _____ Instructor's Name: _____

Were you certified by the American Red Cross? ___ yes ___ no

Certificate Dates: Issued: _____ Expires: _____ Cert #: _____

EQUAL OPPORTUNITY EMPLOYER

* **First Aid Training?** ___yes ___no (If yes, please fill out the below.)

When: _____ Instructor's Name: _____

Were you certified by the American Red Cross? ___yes ___no

Certificate Dates: Issued: _____ Expires: _____ Cert #: _____

If you are aware of any time off that you will need to take off this summer, please list below. This includes vacations, camps, school functions, 2 -a-days.

REFERENCES

1. _____ () _____
(Name) Phone #

(Address)

2. _____ () _____
(Name) Phone #

(Address)

****PLEASE ALSO NOTE THAT ALL APPLICANTS MAY BE SUBJECT TO DRUG TESTING.**

I certify that answers given herein are true and complete. I authorize investigation of all statement contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Applicant Signature

Date



POOL EMPLOYEES' RESPONSIBILITIES

Pool Manager

- * Scheduling shifts and oversight of payroll
 - * Submit orders for concession
 - * Inventory Lists
 - * Balance each day and drop deposits off at Prosperity Bank
 - * Ensure lifeguards are performing their duties in an appropriate manner
 - * Ensure the pool and splash pad is maintained during pool hours.
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Lifeguards

- * Lifeguards work on rotation with 3 lifeguards on duty at all times. 2 stands will be occupied at main pool, while one lifeguard is stationed at the splash pad. Lifeguards will receive breaks to be taken in the office. Lifeguards MUST stay on their stands.
- * Foul language, cell phones, horseplay, and snacks are forbidden while on the stand.
- * Lifeguards will be responsible for all daily chores at the pool. Bathrooms are to be maintained throughout the day. Make sure toilets are flushed and in usable condition. Toilet paper should be checked and bathrooms and offices need to be mopped as needed. The pool should be dipped for large debris as needed. Splash pad will be swept off before opening. Trashcans will need to be dumped at the end of the shift and bags will be taken to the dumpster. New liners should be placed in the can as well. Trash bags need to be in trashcans at ALL times! The manager must sign off on cleanliness before dismissal.
- * No outside drinks or food are allowed. You may bring a tumbler with a lid. Each lifeguard will be allowed two free waters during their shift.
- * Music is allowed so long as it is not offensive to anyone.
- * Drug testing may occur at any time.
- * During inclement weather, the pool and splash pad will be vacated to ensure all parties are safe. This INCLUDES lifeguards!
- * Violations of your guidelines and duties will result in disciplinary actions by pool management. Discipline for lifeguards is as follows:
 - * 1st offense: VERBAL WARNING
 - * 2nd offense: 1 DAY-1 WEEK SUSPENSION- this will vary depending on the severity of the offense
 - * 3rd offense: TERMINATION