

**City of East Bernard**  
**Board of Alderman**  
**Minutes of Regular Meeting**  
**20 March 2023**

**Present:**

Marvin R. Holub, Mayor  
David Tomchesson, Alderman Pos 1  
Richard "Richie" Domel., Alderman Pos 2  
Andrew Webster, Alderman Pos 3  
Eric Viktorin, Alderman, Pos 4  
Jonathon A. Szymanski, Alderman, Pos 5  
Lisa Pless, City Secretary

**Absent:**

**CALL TO ORDER**

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Monday, March 20<sup>th</sup>, 2023, in the Union Room of the Prosperity Bank Building.

**INVOCATION**

Mayor Holub gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Holub led the pledge of allegiance.

**PUBLIC COMMENTS**

- ◆ Susan Tomchesson asked if the city has a current comprehensive plan in place? If not, we may want to look into a grant that would possibly help pay for a comprehensive plan.

**MAYOR'S REPORT**

Mayor Holub reported the pool repairs are moving along and cement should be poured tomorrow. Mayor also advised the boys scouts reached out offering help to clean the city park during Spring Break. Mayor mentioned the city employees are working filling pot holes and cleaning drains. Mayor also mentioned drainage issues around Leedo's and possibly looking to see if Wharton County Precinct 2 could assist.

**SECRETARY'S REPORT**

Secretary Pless updated the Board of Aldermen regarding the metal plate at Leveridge and Fitzgerald has been removed by Centerpoint. Secretary Pless and Hedi met with SafeBuilt regarding third party permitting. Secretary Pless advised the city will not have an election this year since positions 1,3, and 5 ran unopposed. Secretary Pless advised the pool repairs have started and should be completed by mid-April, just in time for lifeguard training. Secretary Pless mentioned to the board that she and is looking into getting an on-line bill payment link for citizens to pay their trash bill on-line. Financials were presented and reviewed for both February and March. There were no other comments or concerns by the Board of Aldermen.

**DISCUSS AND CONSIDER FOR APPROVAL THE MINUTES OF THE FEBRUARY 20<sup>TH</sup>, 2023 REGULAR MEETING.**

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Szymanski made a motion, seconded by Alderman Tomchesson to approve the February 20<sup>th</sup>, 2023, Regular meeting minutes. The motion carried by unanimous vote.

**DISCUSS AND TAKE APPROPRIATE ACTION ON THRID PARTY PERMITS: SAFEUILT vs. BUREAU VERITAS.**

Secretary Pless provided the Board of Aldermen additional information regarding SafeBuilt. SafeBuilt was also in attendance and was able to answer additional questions that the board had regarding permits. Alderman Webster made a motion to term our contract with Bureau Veritas, seconded by Alderman Tomchesson. The motion carried by unanimous vote. Alderman Webster made motion to move forward with SafeBuilt as the cities third party permitting agency, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2023-02-REGULATION OF FIREWORKS.**

Secretary Pless provided the Board of Aldermen the updated firework ordinance. Ordinance was presented and reviewed. There were no other comments or concerns. Alderman Domel made motion, seconded by Alderman Szymanski. Firework Ordinance 2023-02 motion carried a 3/2 vote. Alderman Webster and Alderman Tomchesson were against.

**DISCUSS AND CONSIDER FOR APPROVAL NEW CONTRACT WITH GOVPILOT.**

Secretary Pless brought additional information regarding the GovPilot contract. After further review, Gov.Pilot was giving us 2 options. Option one: Pay the invoice for the remainder of this contract year and continue to use Gov.Pilot for the remainder of the five year contract at a reduced rate or Option two: Pay the invoice for the remainder of this contract year and Gov.Pilot will waive the remainder four years of the contract. Alderman Webster made motion for Option 2, seconded by Alderman Szymanski. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL A BURN BAN.**

Secretary Pless updated the board on the additional research regarding the burn ban. The city currently follows Wharton County when a burn ban is in place. Alderman Domel would like to see other cities burn ban ordinances before moving forward. Alderman Domel made motion to table the burn ban until we do more research on other cities, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

**DISCUSS AND TAKE APPROPRIATE ACTION ON HONORING RETIRED JUDGE CYNTHIA "CINDY" KUBICEK.**

Discussion was open to discuss ideas in honoring Judge Cynthia "Cindy" Kubicek. Ideas mentioned were a plaque for the family, a park bench placed at the park, and a bench placed inside city hall with a photo of Judge Kubicek. Alderman Viktorin made motion to get some pricing for each of these ideas and table for next meeting, seconded by Szymanski. The motion carried by unanimous vote.

**ADJOURNMENT**

Alderman Tomchesson made a motion, seconded by Alderman Szymanski to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 8:10 p.m.

These minutes are approved on the 17th day of April, A.D. 2023.

ATTEST:

Lisa Pless  
LISA PLESS  
CITY SECRETARY

APPROVED:

Marvin R. Holub  
MARVIN R. HOLUB  
MAYOR