

**City of East Bernard**  
**Board of Alderman**  
**Minutes of Regular Meeting**  
**17 January 2023**

**Present:**

Marvin R. Holub, Mayor  
David Tomchesson, Alderman Pos 1  
Richard "Richie" Domel., Alderman Pos 2  
Andrew Webster, Alderman Pos 3  
Eric Viktorin, Alderman, Pos 4  
Jonathon A. Szymanski, Alderman, Pos 5  
Lisa Pless, City Secretary

**Absent:**

**CALL TO ORDER**

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Tuesday, January 17<sup>th</sup>, 2023, in the Union Room of the Prosperity Bank Building.

**INVOCATION**

Mayor Holub gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Holub led the pledge of allegiance.

**PUBLIC COMMENTS**

◆ None

**MAYOR'S REPORT**

Mayor Holub reported the Otto Street Project and Ella/Stockton Drainage Project are complete. Mayor Holub also reported city hall purchased two (2) conference tables for the meeting room.

**SECRETARY'S REPORT**

Secretary Pless updated the Board of Aldermen on the Otto Street Project and Ella/Stockton Street Drainage Project are complete. Updates for Industrial Park Project advising all permissions slips are received and project is moving along as scheduled. During the Christmas freeze the park and pool did experience pipes break and city employees were able to fix the issue in a timely manner. During the month of December city hall started receiving several complaints from our customers regarding trash not being picked up by Texas Pride. After some investigation, it was deemed Texas Pride did not have an updated service map and the regular driver was out of the office. Texas Pride assured us the service map would be updated and the regular driver would be back to work end of December beginning of January. Our city audit was completed this past week for fiscal year 2021 and 2022. Due to COVID, Baker, Stogner and Associates were a year behind. Auditors advised we should have the written audit reports, for both fiscal years, next month. The Board of Aldermen were updated on the status of the subdivision along with the planning commission next meeting. Financials were presented and reviewed. There were no comments or concerns by the Board of Aldermen.

**DISCUSS AND CONSIDER FOR APPROVAL THE MINUTES OF THE NOVEMBER 21st, 2022 REGULAR MEETING.**

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Viktorin made a motion, seconded by Alderman Tomchesson to approve the November 17, 2022, Regular meeting minutes. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL FOR MAYOR'S DECEMBER TRAVEL REIMBURSEMENT.**

Secretary Pless presented a new administration process regarding the mayor's travel expense reimbursement (milage). Secretary Pless is requesting to add the prior months travel (milage) reimbursement report to the monthly meeting agenda for review by the Board of Aldermen. Alderman Szymanski made the motion, seconded by Alderman Tomchesson to approve the travel (milage) reimbursement report under the financials each month. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2022-007-REGULATION OF FIREWORKS.**

Alderman Domel presented Ordinance 2022-007-Regulation of Fireworks to the Board of Aldermen. Alderman Domel is requesting a total firework ban in the City of East Bernard. This ordinance is a unique ordinance to the City of East Bernard. It includes all previous discussions from previous meetings. It was suggested the Fireworks Ordinance be tabled, to gather more

information, for a later date. Alderman Viktorin made motion, seconded by Alderman Tomchesson to table for a later date. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2023-001-ORDER 2023 ELECTION.**

Secretary Pless presented the Board of Aldermen the Ordinance for this year election for Alderman Pos 1, Alderman Pos 3, and Alderman Pos 5. Alderman Webster made motion, seconded by Alderman Szymanski to approve the Order 2023 Election. The motion carried by unanimous vote.

**DISCUSS AND CONSIDER FOR APPROVAL JOINT ELECTION AGREEMENT WITH THE COUNTY OF WHARTON FOR THE MAY 6, 2023, ELECTION.**

Secretary Pless presented the Board of Aldermen the Joint Election Agreement provided by County of Wharton. Alderman Webster made motion, seconded by Alderman Viktorin to approve the Joint Election agreement with County of Wharton. The motion carried by unanimous vote.

**DISCUSS AND TAKE ALL APPROPRIATE ACTION ON PARK MAINTENANCE BID.**

Secretary Pless presented three (3) bids for the maintenance of our city park. Bids included updating the volleyball court and courtyard area. Gulf Stream Steel Buildings 1007 provided an estimate of forty-six thousand, five hundred ninety-eight dollars and fifty cents (\$46,598.50), A.M. Concrete provided an estimate of fort-eight thousand, five hundred (\$48,500.00) and Prochaska Construction provided an estimate of fifty-one thousand, three hundred twenty-four dollars (\$51,324.00). Each bid was thoroughly reviewed and discussed. Alderman Szymanski made motion, seconded by Alderman Webster to approve Gulf Stream Steel Buildings 1007. The motion carried by unanimous vote.

**DISCUSS AND TAKE ALL APPROPRIATE ACTION ON POOL REPAIR BID.**

Secretary Pless presented three (3) bids received for pool repair at the Horelica Pool Complex. Bids included concrete work around the pool, diving board rails and base and piping/plumbing. Custom Aquatic Services provided an estimate of one hundred nineteen thousand, nine hundred twenty-four dollars and nineteen cents (\$119,924.19). Maddox Custom Pools, INC provided an estimate of eighty-seven thousand five hundred and fifty-nine dollars and ten cents (\$87,559.10). Maddox bid did not include piping/plumbing work. Four Palms provided an estimate of one hundred and forty-eight thousand dollars (\$148,000.00). After discussion of all three (3) bids it was suggested, this item be tabled. The Board of Aldermen want to research if we can qualify for funding to help with, he repair cost. Alderman Szymanski made motion, seconded by Alderman Viktorin to table to research help with funding. The motion carried by unanimous vote.

**DISCUSS AND TAKE ALL APPROPRIATE ACTION TO MAKE SPECIAL PAYMENT TO GOVPILOT, INC.**

Secretary Pless presented the Board of Aldermen with a GovPilot statement for payment. It was brought to Secretary Pless attention that GovPilot program was not budgeted for then new fiscal year 2022-2023. The Board of Aldermen didn't feel like the city was getting what we paid for. GovPilot should have been canceled in September 2022. After investigating the city signed a five (5) year contract with GovPilot. Alderman Webster wants to see the master service agreement and Alderman Tomchesson wants Secretary Pless to make a call to Olson and Olson. The Board of Aldermen would like more information on GovPilot and want to table this for a later date. Alderman Tomchesson made motion, seconded by Alderman Webster to table. The motion was carried by unanimous vote.

**ADJOURNMENT**

Alderman Tomchesson made a motion, seconded by Alderman Symanski to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 8:40 p.m.

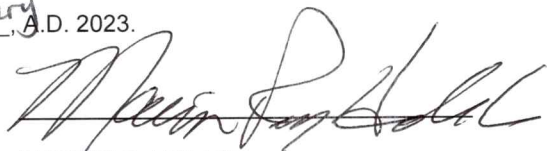
These minutes are approved on the 20th day of February, A.D. 2023.

ATTEST:

Lisa Pless

LISA PLESS  
CITY SECRETARY

APPROVED:



MARVIN R. HOLUB  
MAYOR