

City of East Bernard
Board of Alderman
Minutes of Regular Meeting
21 March 2022

Present:

Marvin R. Holub, Mayor
David Tomchesson, Alderman Pos 1
Shawn Farrell, Alderman Pos 2
Andrew Webster, Alderman Pos 3
Eric Viktorin, Alderman, Pos 4
Jonathon Szymanski, Alderman Pos 5
Audrey Searce, City Secretary

Absent:

CALL TO ORDER

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Monday, February 21, 2022, in the Union Room of the Prosperity Bank Building.

INVOCATION

Mayor Holub gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Holub led the pledge of allegiance.

PUBLIC COMMENTS

- ◆ Brad Dixon was present to present two items of concern he thought we should focus on. One concern he has is the permitting processes we are looking to adopt. The second concern was the lack of signs in school zone areas and placement of our stop signs.

MAYOR'S REPORT

Mayor Holub reported as follows:

- ◆ Mayor Holub has been working on maintenance at the pool.
- ◆ Mayor Holub is still working on securing more building inspections proposals from other companies to present to the board.

CITY SECRETARY'S REPORT

Secretary Searce reported on the status of the grants, which are very close to closing. Meetings with KSA Engineers have begun. They are aware we are very eager to have the project begin and are working to get the proposal and contract for services to us very soon. The meetings were very positive. The pool is scheduled to open on Saturday, May 28th, 2022. We are having difficulty securing lifeguards and no applications have been taken for the pool manager position. Operating hours will depend heavily on staffing. The maintenance team went to training to become Certified Pool Operators in El Campo and completed that. We will begin working on minor upgrades to our equipment, and improved recordkeeping to ensure we are complaint at our facility. Financials were reviewed. Secretary Searce did mention we will need to adjust the budget for the extreme fuel prices. Presentation of that will be at the next board meeting. There were no comments or concerns about the financials as presented.

DISCUSS AND CONSIDER FOR APPROVAL THE MINUTES OF THE FEBRUARY 21, 2022 REGULAR MEETING.

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Tomchesson made a motion, seconded by Alderman Szymanski to approve the February 21, 2022 Regular meeting minutes. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2022-02 CANCELING THE MAY 7, 2022 GENERAL ELECTION.

Secretary Searce presented Ordinance 2022-02 canceling the May 7, 2022 General Election. All positions are uncontested and the candidates are deemed elected. The Aldermen taking office in May will be Marvin Holub, Mayor, Richard Domel, Jr., Alderman, Position 2, and Eric Viktorin, Alderman Position 4. Alderman Webster made a motion approving Ordinance 2022-02 canceling the May 7, 2022 General Election, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR ADOPTION OF THE UPDATED FINANCIAL PROCEDURES POLICY.

Secretary Searce explained the policy presented is to remediate one finding the General Land Office found during our audit. We need to update our policy to be compliant for future grants. The procedures included are processes already in place for the

staff, we just need an official document that shows that. Alderman Webster made a motion to approve the Financial Procedures Policy for the City of East Bernard, seconded by Alderman Viktorin. The motion carried by unanimous vote.

DISCUSS AND TAKE ANY APPROPRIATE ACTION ON BID FROM SCHEIBER CONSULTING, LLC FOR ENGINEERING SERVICES FOR THE EAST BERNARD DRAINAGE STUDY.

Eric Scheibe of Scheibe Consulting presented a proposal for services for the East Bernard Drainage Project. There were a few questions the Aldermen had and after much discussion, Alderman Szymanski made a motion to have the Drainage Task Force review the proposal and bring a recommendation to the board, seconded by Alderman Viktorin. The motion carried by unanimous vote.

ADJOURNMENT

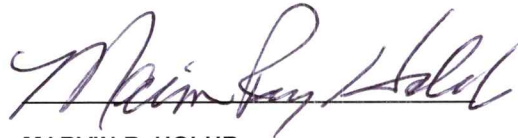
Alderman Tomchesson made a motion, seconded by Alderman Farrell to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 7:27 p.m.

These minutes are approved on the 18th day of APRIL, A.D. 2022.

ATTEST:


AUDREY SCEARCE
CITY SECRETARY

APPROVED:


MARVIN R. HOLUB
MAYOR