

City of East Bernard
Board of Alderman
Minutes of Regular Meeting
18 October 2021

Present:

Marvin R. Holub, Mayor
David Tomchesson, Alderman Pos 1
Andrew Webster, Alderman Pos 3
Eric Viktorin, Alderman Pos 4
Jonathon Szymanski, Alderman Pos 5
Audrey Searce, City Secretary

Absent:

Shawn Farrell, Alderman Pos 2

CALL TO ORDER

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Monday, October 18, 2021 in the Union Room of the Prosperity Bank Building.

INVOCATION

Mayor Holub gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Holub led the pledge of allegiance.

PUBLIC COMMENTS

- ◆ There were no public comments.

MAYOR'S REPORT

Mayor Holub reported as follows:

- ◆ Mayor Holub attended the Texas Municipal League Conference in Houston.
- ◆ Alderman Webster questioned the progress of implementing inspections throughout the City of East Bernard. Mayor Holub has not had a meeting with the county judge to see what needs to be done to take over permitting and to ensure it's something we can do financially. Alderman Webster requested this be brought up as an agenda item at the next board meeting.

CITY SECRETARY'S REPORT

Secretary Searce reported on the current grants. The American Rescue Plan Act grant meetings are beginning and there will be more information during the agenda items regarding this grant. The CDBG grant happening on FM 1164 is on schedule and should be completed and closed by the end of the year. The GLO grant has approval to close and pay remaining invoices, however, our draws keep getting withdrawn for different reasons Secretary Searce will continue to work with Grantworks to get this grant closed and behind us. Secretary Searce sought advice from the Board on Alderman on our current culvert replacement project on Otto Street. The culvert has been opened since May, with Centerpoint needing to lower two gas lines. Secretary Searce has been unable to communicate with Centerpoint leadership. At this point, it was considered in our best interest to eradicate the hazard of an deep opening and replace the culvert and continue to try to get a date schedule with Centerpoint to complete the project. Financials were reviewed. There were no comments or concerns.

DISCUSS AND CONSIDER FOR APPROVAL THE MINUTES OF THE SEPTEMBER 20, 2021 REGULAR MEETING.

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Webster made a motion, seconded by Alderman Szymanski to approve the September 20, 2021 minutes. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL RESOLUTION 2021-005-DESIGNATION OF REPRESENTATIVE WHARTON COUNTY C.A.D. BOARD OF DIRECTORS.

Mayor Holub presented Resolution 2021-005 reappointing A.C. Grahmann as our representative for the Wharton County C.A.D. Board of Directors. Alderman Tomchesson made a motion to approve Resolution 2021-005 designating Mr. Grahmann as our representative for the Wharton County C.A.D. Board of Directors, seconded by Alderman Viktorin. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL RESOLUTION 2021-006-DESIGNATION OF 2022 REPRESENTATIVE AND ALTERNATE-HOUSTON GALVESTON AREA COUNCIL.

Secretary Searce presented the Resolution to designate our HGAC representatives for the upcoming year. Our current representatives are Shawn Farrell and David Tomchesson. Alderman Webster made a motion to appoint Shawn Farrell as our 2022 HGAC representative and David Tomchesson as our alternate representative, seconded by Alderman Szymanski. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL RESOLUTION 2021-007-DESIGNATION OF DRAINAGE TASK FORCE MEMBERS.

Members for the Drainage Task Force have been selected and are as follows: Shae Allison, Donald Buxkemper, Melvin Dusek, Shawn Farrell, Daniel Gertson, Jr., Dr. Rick Straznicky, and Jonathon Szymanski. Alderman Tomchesson made a motion to approve the Drainage Task Force members, seconded by Alderman Viktorin. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL ELECTRICITY PROVIDER CONTRACT.

Mayor Holub did not receive all the bids for this agenda item. This agenda item was tabled until next month.

DISCUSS AND CONSIDER FOR APPROVAL PROCUREMENT POLICY FOR THE AMERICAN RESCUE PLAN ACT GRANT.

Secretary Searce explained this policy is necessary for the city to follow procurement procedures that are specific for our federal grants, such as the American Rescue Plan Act. Alderman Webster made a motion to approve the procurement policy as presented, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL PROPOSED PROJECT FOR THE AMERICAN RESCUE PLAN ACT GRANT.

Secretary Searce presented a project to extend public utilities to the Industrial Park as the proposed project to complete with grant monies from the American Rescue Plan Act. We have approximately \$534,000 in grant monies, a commitment from the Wharton W.C.I.D. #2 to pay a portion of the project and will need to come to an agreement from private companies to have full funding for this project. Alderman Webster made a motion to proceed with the project, seconded by Alderman Szymanski. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR AWARD BID FOR ADDITIONAL BUILDING PROJECTS AT COUNTY ROAD 291.

Mayor Holub presented an additional bid from Joe Prochaska for a pumphouse. The bid was \$1812. This project will be completed in conjunction with the lean-to. Alderman Webster made a motion to award the bid for \$1812, seconded by Alderman Szymanski. The motion carried by unanimous vote.

DISCUSS AND TAKE ANY APPROPRIATE ACTION ON THE ANIMAL SHELTER PROJECT WITH PUPS.


Secretary Searce explained that PUPS is waiting on an approved design. They are asking the design be only necessities. Alderman Tomchesson volunteered to coordinate with Animal Control Officer Joel Torres and PUPS on the design. Alderman Szymanski made a motion to proceed with approving a design with PUPS recommendations, seconded by Alderman Viktorin. The motion carried by unanimous vote.

ADJOURNMENT

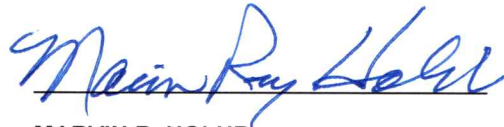
Alderman Tomchesson made a motion, seconded by Alderman Viktorin to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 7:40 p.m.

These minutes are approved on the 15th day of NOVEMBER, A.D. 2021.

ATTEST:


AUDREY SCEARCE
CITY SECRETARY

APPROVED:



MARVIN R. HOLUB
MAYOR

